

Concept Building and Discussion 1: Student Performance Record Sheet

Student Name and ID:

Day:

Period:

Instructor:

Goals	Criterion	Process Writing Assignment	Results Writing Assignment	Problem-Solving Writing Assignment	Ranking and Debate Writing Assignment	Discussion Test	Internet Research and Source Acknowledgment Quiz	Group Project Presentation	Final Paper	Total (passing)
Solve problems in a group (required) Work in a group and solve simple problems in English with teacher assistance.	Use only English throughout a five-minute task.					/ 3				/ 14 (9/14)
	Make at least three contributions to a group discussion.					/ 3				
	Use target language correctly.					/ 3				
	Ask questions.					/ 1		/ 1		
	Respond to questions.					/ 1		/ 2		
Write reports (required) Write two-to-three paragraph reports based on information discussed/researched.	Use appropriate report style and layout.	/ 1	/ 1	/ 1	/ 1				/ 1	/ 35 (21/35)
	Use logical paragraph structure.	/ 1	/ 1	/ 1	/ 1				/ 1	
	Use target language correctly.	/ 5	/ 5	/ 5	/ 5				/ 5	
Present findings Present simple findings to an audience in well-formed sentences from a prepared script.	Give an oral report on information gathered from the Internet.					/ 2		/ 2		/ 10 (6/10)
	Form sentences with target language correctly.					/ 3		/ 3		
Deliver a speech Prepare and deliver a convincing speech with comprehensible pronunciation and intonation.	Use a common rhetorical macro-structure for oral presentation.					/ 1		/ 1		/ 6 (4/6)
	Speak in a manner that is comprehensible to an international audience.					/ 2		/ 2		
Use the Internet Use Internet and library resources to find information on a chosen topic.	Formulate two different simple searches for a given topic.						/ 2			/ 6 (4/6)
	Formulate two different complex searches for a given topic.						/ 2			
	Locate three resources on a given topic from different sources.							/ 1	/ 1	
Avoid plagiarism Understand how to avoid plagiarism in writing.	Identify two reasons why plagiarism is wrong.						/ 2			/ 13 (8/13)
	Use source acknowledgment when necessary.					/ 1	/ 2	/ 1	/ 1	
	Use quotations and paraphrasing correctly.						/ 2	/ 1	/ 1	
	Include list of references.							/ 1	/ 1	
Use academic vocabulary Use the most frequent 2000 words of English and the academic word list effectively.	Use words from the academic word list correctly.									/ 16 (10/16)
	Maximum score of assessment	10	10	10	10	20	10	15	15	/ 100

(a) Student met attendance requirement of the course? YES NO

(b) Student achieved pass criteria in 5 of the 7 goals (including Goals A and B)? YES NO

Student's total points in assessments (out of 100) =

Student's final grade = F [failed (a) or (b)] C [total ≤ 70] B [70 ≤ total < 80] A [80 ≤ total < 90] A+ [90 ≤ total ≤ 100]

<input type="checkbox"/>	Tick these boxes if/when criterion is achieved	Comments:
x	Place points achieved in these boxes	