

## **Academic Lecture Comprehension 1 Course Syllabus**

### **Course Outline**

In this course, students will develop their academic listening, note-taking, and summary writing skills through the study of English lectures of different structures. Activities will include listening to lectures in class, taking structured notes, asking and answering questions, and writing summaries.

### **Course Goals**

Goal 1: Comprehend short lectures delivered in English.

Goal 2: Take structured notes of a lecture.

Goal 3: Ask questions about the contents of a lecture.

Goal 4: Write paragraph-long lecture summaries.

Goal 5: Attain a 2000-word vocabulary.

### **Course Schedule**

Week 1: Orientation

Week 2: Unit 1 Describing People I

Week 3: Unit 1 Describing People II

Week 4: Unit 2 Definitions I

Week 5: Unit 2 Definitions II, Writing Test 1

Week 6: Unit 3 Data I

Week 7: Unit 3 Data II

Week 8: Midterm Test

Week 9: Unit 4 Supporting Opinions I

Week 10: Unit 4 Supporting Opinions II

Week 11: Unit 5 Chronology I

Week 12: Unit 5 Chronology II, Writing Test 2

Week 13: Unit 6 Process I & II

Week 14: Course Summary, Final Test

### **Assigned work before/after class**

Students are expected to complete up to 100 minutes of homework for each class in addition to the classwork. The homework may include revising lecture materials, listening to lectures, vocabulary study, question preparation, writing paragraph summaries, and other tasks assigned by the teacher.

## Textbook

*Academic Lecture Comprehension 1*, 2nd Edition (2024). Tokyo, Japan: DTP Publishers

(Supplementary resources are available from the Academic Lecture Comprehension 1 course page on Waseda Moodle.)

## Assessing the Goals

Throughout the course, the following assessments will be used to evaluate whether students are meeting the expected goal criteria.

(1) Writing Test x 2 (5pt x 2)

(2) Midterm Test and Final Test (45pt x 2)

The contribution each assessment makes to the final grade is explained on the "Student Performance Record Sheet" (SPRS), which is available from the course page on Waseda Moodle. In order to achieve a course goal, students must obtain 60% of the available points for that course goal through assessments that test that goal. In order to pass the course, students must achieve the criteria standard in at least 60% of the course goals: that is, three out of five goals.

### To pass the course:

- (a) the student must attend at least 2/3 of sessions offered, and
- (b) the student must meet the pass criteria (60%) in at least 3 of the 5 goals.

Score Range for Passing Students	Final Grade
$90 \leq \text{score} \leq 100$	A+
$80 \leq \text{score} < 90$	A
$70 \leq \text{score} < 80$	B
$\text{score} < 70$	C

## Other information

- Students' classes are determined based on their TOEIC placement test score.
- Students who wish to question their final grades should make inquiries directly to their course teacher who will consider each case based on the student's performance record. Inquiries of this nature can be made until the end of the 7th full day (1 week) after the final grades are made public by the Education Office. Once these 7 days have expired, no further grade inquiries will be considered.
- CELESE strives to provide reasonable accommodation to students who require affordances to ensure that all persons have equal access to educational opportunities if such accommodations do not place an unreasonable burden on other students and/or the university. Students are requested to contact the appropriate university office (e.g., Waseda Support Department for Students) if they require accommodation.
- Academic Honesty Policy (<https://celese.jp/policies/academic-honesty/>): Students are expected to uphold fundamental standards of academic honesty consistent with Waseda University regulations.